

Business & Training Center Non-Credit Professional Development FALL 2018

CRN	CRSE	TITLE		DATES	DAYS	TIMES	TUITION
BUSINESS TRAINING							
Communication & Supervision							
12798	NCBU 126G	Frontline Supervision	(Rochester Campus)	9/26-10/18	WR	9:00-12:00 PM	\$599.00
12799	NCBU 127G	Smart Supervision for Managers	(Rochester Campus)	10/24-11/15	WR	9:00-12:00 PM	\$599.00
Microsoft (R) Office							
12792	NCCP 121G	Introduction to Excel		10/9-10/10	TW	9:00-12:00 PM	\$149.00
12794	NCCP 122G	Intermediate Excel		10/16-10/17	TW	9:00-12:00 PM	\$149.00
12795	NCCP 123G	Advanced Excel		10/23-10/24	TW	9:00-12:00 PM	\$149.00
12796	NCCP 126G	PowerPoint		10/30-10/31	TW	9:00-12:00 PM	\$149.00
Community Leadership & Nonprofit Management							
12800	NCBU 170G	Intro to Nonprofit Management		9/17-10/8	M	6:00-9:00 PM	\$199.00
12801	NCBU 171G	Fundraising for Nonprofit Orgs		9/19-10/10	W	6:00-9:00 PM	\$199.00
12802	NCBU 172G	Grant Writing		10/15-11/5	M	6:00-9:00 PM	\$199.00
12803	NCBU 173G	Leadership in Nonprofit Orgs.		10/16-11/6	T	6:00-9:00 PM	\$199.00
12804	NCBU 174G	Community & Civic Engagement		10/17-11/7	W	6:00-9:00 PM	\$199.00
HEALTHCARE							
Home Health Aide							
12782	NCHC 131G	Home Health Aide R.A. Course		9/4-2/28	TR	9:00-12:00 PM	\$1,500.00
Red Cross Nursing Assistant Program – Register at the Red Cross 603-225-6697 x215							
N/A	N/A	LNA Red Cross Nursing Assistant - Evenings		TBA	MTWR	TBA	\$1,400
Medical Assistant Training Program							
12783	NCHC 141G	Medical Assistant Practicum	(Off Campus)	9/24-10/26	MTWRF	8:00-5:00 PM	\$0
12785	NCHC 140G	Medical Assistant Certificate Training	(Rochester Campus)	10/29-12/21	MTWR	8:30-4:30 PM	\$5,500.00
		Medical Assistant Certificate Training	(Rochester Campus)	10/29-12/21	F	8:00-4:00 PM	
12784	NCHC 140G	Medical Assistant Certificate Training		10/29-12/21	MTWR	9:00-5:00 PM	\$5,500.00
		Medical Assistant Certificate Training		10/29-12/21	F	8:00-4:00 PM	
Medical Office Specialist Certificate Training							
12786	NCHC 145G	Medical Office Specialist		9/4-11/29	MTWR	9:00-2:00 PM	\$4,500.00
12787	NCHC 145G	Medical Office Specialist		12/3-2/21	MTWR	9:00-2:00 PM	\$4,500.00
Workforce Transition Program for Young Adults							
12829	NCHC 033G	SEARCH I		9/4-12/21	MTWRF	9:00-3:00 PM	\$7,200.00
LAW ENFORCEMENT Great Bay Police Testing Alliance							
50001	NCPT 004G	Entry-level Police Exam		10/6/2018	Sat	9:00-12:00 PM	\$50
TECHNOLOGY							
Precision Machining and CNC (Computer Numerical Control)							
12788	NCAM 300G	CNC Production Certificate	(At Sig Sauer)	9/10-10/19	MTWRF	8:00-5:00 PM	\$5,500.00
12789	NCAM 300G	CNC Production Certificate	(At Sig Sauer)	10/29-12/7	MTWRF	8:00-5:00 PM	\$5,500.00
12790	NCAM 320G	Introduction to Solidworks		10/2-11/20	TR	6:00-8:00 PM	\$849.00
Outdoor Power Equipment							
12797	NCPE 001G	OPE Small Engine Repair	(At Seacoast School of Technology)	9/27-11/15	R	5:00-8:30 PM	\$399.00

