

Business & Training Center Non-Credit Professional Development Spring 2018

CRN	CRSE	TITLE	DATES	DAYS	TIMES	TUITION
BUSINESS TRAINING						
Communication & Supervision						
26473	NCBU 126G	Frontline Supervision	(Rochester Campus)	2/14-3/8	WR	9:00-12:00 PM \$599
26492	NCBU 127G	Smart Supervision for Managers	(Rochester Campus)	4/25-5/17	WR	9:00-12:00 PM \$599
Digital Media Center						
N/A	N/A	Social Media 101		1/16-2/20	T	6:00-8:00 PM \$595
Insurance						
26503	NCBU 160G	Commercial Underwriting		1/2-2/20	T	9:00-12:00 PM \$599
26507	NCBU 161G	Underwriting Commercial Prop.		3/13-5/1	T	9:00-12:00 PM \$599
26509	NCBU 162G	Underwriting Commercial Liab.		5/8-6/26	T	9:00-12:00 PM \$599
Microsoft (R) Office						
26375	NCCP 121G	Introduction to Excel		2/20-2/21	TW	9:00-12:00 PM \$149
26378	NCCP 122G	Intermediate Excel		2/27-2/28	TW	9:00-12:00 PM \$149
26379	NCCP 123G	Advanced Excel		3/6-3/7	TW	9:00-12:00 PM \$149
26380	NCCP 126G	PowerPoint		3/13-3/14	TW	9:00-12:00 PM \$149
Community Leadership & Nonprofit Management						
26510	NCBU 170G	Introduction to Nonprofit Management		2/5-2/26	M	6:00-9:00 PM \$199
26511	NCBU 171G	Fundraising for Nonprofit Organization		2/7-2/28	W	6:00-9:00 PM \$199
26512	NCBU 172G	Grant Writing		3/5-3/26	M	6:00-9:00 PM \$199
26514	NCBU 173G	Leadership in Nonprofit Organizations		3/20-4/10	T	6:00-9:00 PM \$199
26517	NCBU 174G	Community Leadership & Civic Engagement		4/4-4/25	W	6:00-9:00 PM \$199
HEALTHCARE						
Red Cross Nursing Assistant Program – Register at the Red Cross 603-225-6697 x215						
N/A	N/A	LNA Red Cross Nursing Assistant - Evenings		2/12-4/9 or 4/16-6/12	MTWR	5:00-9:00 PM \$1250
Medical Assistant Training Program						
27019	NCHC 141G	Medical Assistant Practicum		1/2-1/29	MTWRF	9:00-5:00 PM \$0
(For students who took CRN 17174 in Ports. 10/30-12/22/17 or CRN 18005 in Roch. 10/30-12/22/17)						
26327	NCHC 140G	Medical Assistant Cert. Trng.		2/5-3/30	MTWRF	9:00-5:00 PM \$5,500
26362	NCHC 141G	Medical Assistant Practicum (Off Site)		4/2-4/27	MTWRF	8:00-5:00 PM \$0
26367	NCHC 140G	Medical Assistant Cert. Trng.		4/30-6/22	MTWRF	9:00-5:00 PM \$5,500
Medical Office Specialist Certificate Training						
26368	NCHC 145G	Medical Office Specialist		2/20-5/10	MTWR	9:00-2:00 PM \$4,500
Workforce Transition Program for Young Adults						
26326	NCHC 034G	SEARCH II		1/2-5/23	MTWRF	9:00-3:00 PM \$7,200
LAW ENFORCEMENT Great Bay Police Testing Alliance						
50002	NCPT 004G	Entry-level Police Exam		2/3	Sa	9:00-12:00 PM \$50
50003	NCPT 004G	Entry-level Police Exam		6/2	Sa	9:00-12:00 PM \$50
TECHNOLOGY						
Precision Machining and CNC (Computer Numerical Control)						
27068	NCAM 103G	Project Based Composites Mfg.		1/13-4/21	Sa	9:00-2:00 PM \$1,299
(1/13, 1/27, 2/10, 2/24, 3/10, 3/24, 4/7, 4/21)						
26369	NCAM 300G	CNC Production Certificate		1/8-2/16	MTWRF	8:00-5:00 PM \$5,500
26372	NCAM 300G	CNC Production Certificate		2/26-4/6	MTWRF	8:00-5:00 PM \$5,500
26373	NCAM 300G	CNC Production Certificate		4/16-5/25	MTWRF	8:00-5:00 PM \$5,500
26912	NCAM 320G	Introduction to Solidworks (Rochester Campus)		2/6-3/29	TR	6:00-8:00 PM \$849
Outdoor Power Equipment						
26381	NCPE 001G	Small Engine Repair		03/15-05/10	R	5:00-8:30 PM \$399