



Business & Training Center Non-Credit Professional Development Summer 2017

CRN	CRSE	TITLE	DATES	DAYS	TIMES	TUITION
BUSINESS TRAINING						
Communication & Supervision						
32672	NCBU 126G	Frontline Supervision (Rochester Campus)	6/7-6/29	WR	9:00-12:00 PM	\$599
Microsoft (R) Office						
32673	NCCP 121G	Introduction to Excel	6/7-6/8	WR	9:00-12:00 PM	\$149
32678	NCCP 122G	Intermediate Excel	6/14-6/15	WR	9:00-12:00 PM	\$149
32681	NCCP 123G	Advanced Excel	6/21-6/22	WR	9:00-12:00 PM	\$149
HEALTHCARE						
Red Cross Nursing Assistant Program – Register at the Red Cross 603-225-6697 x215						
N/A	N/A	LNA Red Cross Nursing Assistant - Days	6/5-7/20	MTRF	9:00-2:00 PM	\$1250
N/A	N/A	LNA Red Cross Nursing Assistant - Evenings	6/5-7/20	MTWR	5:00-9:45 PM	\$1250
Medical Assistant Training Program						
32791	NCHC 141G	Medical Assistant Practicum (requires completion of Medical Assistant Cert. NCHC 140G CRN 27868)	6/12-7/7	MTWRF	Off Site	\$0
32667	NCHC 141G	Medical Assistant Practicum (requires completion of Medical Assistant Cert. NCHC 140G CRN 25071)	7/3-7/28	MTWRF	Off Site	\$0
32831	NCHC 140G	Medical Assistant Certificate (Rochester Campus)	8/7-9/29	MTWRF	8:00-4:30 PM	\$5,500
32668	NCHC 140G	Medical Assistant Certificate	8/7-9/29	MTWRF	9:00-5:00 PM	\$5,500
Medical Office Specialist Certificate Program						
32683	NCHC 145G	Medical Office Specialist	6/26-9/14	MTWR	9:00-2:00 PM	\$4,500
Veterinary Technology						
32671	NCHC 26G	Vet Tech National Exam Prep	5/16-7/11	T	6:00-8:00 PM	\$89
LAW ENFORCEMENT Great Bay Police Testing Alliance						
50003	NCPT 004G	Entry-level Police Exam	6/3	Sa	9:00-12:00 PM	\$40
TECHNOLOGY						
Precision Machining and CNC (Computer Numerical Control)						
32669	NCAM 300G	CNC Production Certificate	6/5-7/28	MTWRF	8:00-5:00 PM	\$6,500
32682	NCAM 320G	Introduction to Solidworks	5/30-7/25	TR	6:00-8:00 PM	\$849
32670	NCAM 300G	CNC Production Certificate	8/7-9/29	MTWRF	8:00-5:00 PM	\$6,500
WorkREadyNH Soft Skills Tuition Free Training for NH Residents - For more information call 603-427-7636						
31962	NCPD 246G	WorkReady Soft Skills	6/12-6/30	MTWR	9:00-2:00 PM	\$0
31963	NCPD 246G	WorkReady Soft Skills	7/10-7/31	MTWR	9:00-2:00 PM	\$0
31964	NCPD 246G	WorkReady Soft Skills	8/7-8/28	MTWR	9:00-2:00 PM	\$0

GREAT BAY IS PARTNERING WITH THE **DIGITAL MARKETING CENTER** TO OFFER THREE APPLIED LEARNING OPPORTUNITIES:

Outbound Marketing	July 18 – Sept. 22	Tue and Fri	1-4 pm
User Interface Design	July 10 - 21	Mon - Fri	9-4 pm
User Interface Design	August 14 - 25	Mon - Fri	9- 4 pm



Each course provides hands-on training and experience through partnerships with local businesses. Completion of the courses prepares students to take the Google AdWords or Analytics certification exams required and become AdWords Certified.

For more information on class schedules and application process, visit: www.dmcseacoast.org