

## Business & Training Center Non-Credit Professional Development **SUMMER 2018**

CRN	CRSE	TITLE	DATES	DAYS	TIMES	TUITION
<b>BUSINESS TRAINING</b>						
Communication & Supervision						
33889	NCBU 126G	Frontline Supervision	6/6-6/28	WR	9:00-12:00PM	\$599
Microsoft (R) Office						
33887	NCCP 121G	Introduction to Excel	6/12-6/13	TW	9:00-12:00PM	\$149
33888	NCCP 122G	Intermediate Excel	6/19-6/20	TW	9:00-12:00PM	\$149
33886	NCCP 123G	Advanced Excel	6/26-6/27	TW	9:00-12:00PM	\$149
<b>HEALTHCARE</b>						
Red Cross Nursing Assistant Program – Register at the Red Cross 603-225-6697 x215						
N/A	N/A	LNA Red Cross Nursing Assistant	TBA	MTWR	TBA	\$1,400
Medical Assistant Training Program						
33876	NCHC 141G	Medical Assistant Practicum (Off Campus) (For Students that took CRN 26367 in Portsmouth 4/30-6/22)	6/25-7/20	MTWRF	8:00-5:00PM	\$0
33877	NCHC 140G	Medical Assistant Certificate Training	7/30-9/21	MTWR	9:00-5:00PM	\$5,500
			7/30-9/21	F	8:00-4:00PM	
33878	NCHC 140G	Medical Assistant Certificate Training (Rochester Campus)	7/30-9/21	MTWR	8:30-4:30PM	\$5,500
			7/30-9/21	F	8:00-4:00PM	
Medical Office Specialist Certificate Training						
33879	NCHC 145G	Medical Office Specialist	6/4-8/23	MTWR	9:00-2:00PM	\$4,500
Veterinary Technology						
33874	NCHC 26G	Vet Tech National Exam Prep	5/15-7/10	T	6:00-8:00PM	\$89
<b>LAW ENFORCEMENT Great Bay Police Testing Alliance</b>						
50003	NCPT 004G	Entry-level Police Exam	6/2-6/2	Sat	9:00-12:00PM	\$50
<b>TECHNOLOGY</b>						
Precision Machining and CNC (Computer Numerical Control)						
33880	NCAM 300G	CNC Production (At Sig Sauer)	6/4-7/13	MTWRF	8:00-5:00PM	\$5,500
33885	NCAM 300G	CNC Production (At Sig Sauer)	7/23-8/31	MTWRF	8:00-5:00PM	\$5,500

