Great Bay Community College
Portsmouth / Rochester

INTENT TO GRADUATE 2017-2018

Return form to Registrar's Office by deadline listed below.

Name on diploma _____

Student ID _____

Street _____

City _____ State _____ Zip _____

Major _____ Degree __ Certificate __

Semester you will complete all courses	__ Fall 2017	Form due Monday, October 2, 2017
	__ Spring 2018	Form due Monday, December 4, 2017
	__ Summer 2018	Form due Monday, February 5, 2018

I wish to participate in Commencement __ Y __ N

I am a Phi Theta Kappa Honor Society Member __ Y __ N

I need accommodations to participate in Commencement __ Y __ N

Signature _____ Date _____

I understand that there is a non-refundable graduation fee of $100.00 for degree candidates and $50.00 for certificate candidates. I understand that this is a required fee and will be included in my semester bill. I also understand that this fee is required whether or not I participate in the graduation ceremony.

The fee covers only this academic year (Fall, Spring, and Summer). Degree or certificates earned in subsequent years are subject to another graduation fee.

NOTE TO DUAL MAJORS: If you are petitioning to graduate with more than one degree or certificate, please fill out a separate form for each one. You will be charged only one fee for dual majors ($100.00 if one or both of the degrees is an associate degree and $50.00 if both are certificates.)

Financial Obligation Statement: I agree that by registering for courses within the Community College System of New Hampshire (CCSNH), I am financially obligated for ALL costs related to the registered course(s). Upon a drop or withdrawal, I agree that I will be responsible for all charges as noted in the student catalog and handbook. I further understand that if I do not make payment in full, my account may be reported to the credit bureau and/or over to an outside collection agency. I also agree to pay for the fees of any collection agency, which may be based on a percentage of the debt up to a maximum of 35%, and all additional costs and expenses, including any protested check fees, court filing costs and reasonable attorney's fees, which will add significant costs to my account balance.

Office Use Only

Major verified _____

Fee posted _____ (Init./Date)

Fee processed _____ (Init./Date)

AP status _____ (Init./Date)

AW status _____ (Init./Date)

7/14/17 Revised