



Dear GBCC Students,

You can now choose how you want to receive your refund, if you are due one. Three different refund options are available:

1. The fastest method, if you have a bank account, is to get your refund sent to you via EFT/Direct Deposit directly into your Checking or Savings Account. You could have your refund in as little as 2 business days from the email you will receive from Nelnet.

2. If you have a reloadable pre-paid card (such as: Green Dot, Serve, etc) you can request that your refund be deposited electronically to that account.

3. As always, you can receive a paper check mailed to the address on file with GBCC. Please make sure you keep your mailing address up-to-date with us. This option is the default, if you don't choose anything; your refund will also go out this way if anything goes wrong with the electronic transfer of funds.

#### **TO CHOOSE A REFUND METHOD:**

- Use the SIS link on [greatbay.edu](http://greatbay.edu) or go to [sis.ccsnh.edu](http://sis.ccsnh.edu) and log in to your account.
- Click on <Student>, then <Student Account>, then <Sign Up For Electronic Refunds Now>.
- This will bring you to our vendor's site where you will click <Student Choice Refunds> from the menu on the left, then click the <Manage My Student Choice Refunds> button on the right.
- Follow the on-screen instructions to set up your profile and choose your refund method.
- When you're done, remember to click Save.

You may change your refund method at any time by going to the Manage My Student Choice Refund link again.

We strongly encourage you to sign up for the EFT/Direct Deposit process as it is dramatically faster and more secure. If you have any questions about this new process please feel free to contact us via email at [greatbaybo@ccsnh.edu](mailto:greatbaybo@ccsnh.edu).